



ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" Grade

Recognized by UGC with 2(f) & 12(B) and ISO 9001:2015 Certified Institution

NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

www.aecsalem.edu.in



Internal Quality Assurance Cell

AEC/IQACMEETING/2021-2022/CIR20

Date: 13.05.2022

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 17.05.2022 at 10.30 am through Online Platform.

The points to be discussed in the meeting are as follows:

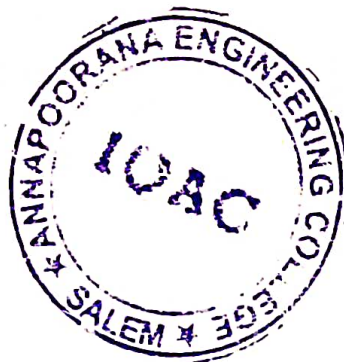
AGENDA

1. Review of the actions taken report for the previous meeting
2. Conduct of regular classes
3. Quality Initiative Programmes and Activities
4. Preparedness for Autonomous and NBA Inspection
5. Conduct of Seminars, FDPs and Guest lectures
6. Placement of the students
7. Signing of MoUs with Top Companies / Institutes
8. Extension of service to the society
9. Faculty Performance Appraisal
10. Any other related matters, if any

S. Subhaashini
Co-ordinator – IQAC

Copy to:

1. Director-TKVTSSMEC Trust
2. All members of IQAC
3. Notice Board



[Signature]
Principal
ANNAPOORANA ENGINEERING COLLEGE
PERIYASEERAGAPADI (S.A.)
SALEM-636308



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Internal Quality Assurance Cell

AEC/IQACMEETING/2021-2022/20

Date: 17.05.2022

Minutes of the meeting held at 10.30 am through Online Platform

Members present

SL.NO	NAME	POSITION	DESIGNATION
1.	Dr.A.Anbuchejian	Chair Person	Principal
2.	Mr.N.V.Chandrasekar	Representing Management	Director - TKVTSSMEC Trust
3.	Dr.V.Rajkumar	Academic Expert	Professor & Vice Principal, GCE, Dharmapuri
4.	Dr.T.Senthil Kumar	Academic Expert	Asso.Prof, Amrita School of Engineering, Amrita Vishwa Vidyapeetham, Coimbatore
5.	Mr.L.Gnana Prakash	Member	Director-Administration
6.	Mr.S.Palanisamy	Member	Finance Officer
7.	Dr.G.Jayabalaji	Member	Head - Automobile Engineering
8.	Mrs.R.S.Gandhimathi	Member	Asso.Prof - Civil Engineering
9.	Dr.T.Buvaswari	Member	Head/ PG - CSE
10.	Mr.B.Ramesh	Member	Head - ECE
11.	Dr.R.Venkatesh	Member	Head - EEE
12.	Dr.S.Senthil Kumar	Member	Head - Mechanical Engineering
13.	Dr.R.Kumaravel	Member	Examination Cell - Coordinator
14.	Dr.S.Subhashini	Coordinator	Director-Academics
15.	Dr.P.Gnanasekar	Member from Local Society	CEO-VMRF(DU)
16.	Mr.R.Bharanitharan	Member from Industry/Employer	CEO- Bharani Constructions, Salem
17.	Mr..Jayamurugan	Member from Industry	Senior Quality Inspector, Steel Plant, Salem
18.	Mr.C.Silambarasan	Alumni Member	Quantity Surveyor, KG Foundations Private Limited, Chennai
19.	Ms.R.Amulu	Student Member	Final Year- CSE

Dr. A. Anbuchejian
Principal, AEC

PRINCIPAL

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SALLEM 636 308.



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The following points were discussed

Sl.No	Points Discussed	Responsibility	Target date
1.	Review of action taken of the previous meeting		
	The IQAC coordinator reviewed the actions taken for the previous meeting	IQAC - Coordinator	-
2.	Conduct of regular classes		
	The Principal insisted on conducting the regular classes as per the Academic Calendar	IQAC- Coordinator Departmental Heads	Routine
3.	Organising Quality Initiative Programs & Activities		
	The Representing Management insisted on conducting various Quality Enhancement programs and activities	Principal IQAC- Coordinator Departmental Heads	Routine
4.	Preparedness for Autonomous and NBA Inspection		
	The Representing Management instructed to apply for Research project funding proposals and to focus more on Research fields	Principal IQAC- Coordinator Departmental Heads	Routine
5.	Conduct of Seminars, FDPs and Guest lectures		
	The Representing Management instructed to conduct programs such as Seminars, FDPs, Guest lectures and Quiz for the benefit of students and faculty members	Principal Departmental Heads	Routine
6.	Placement of the students		
	The Representing Management instructed to place the students in reputed core industries	Principal Placement Officer	Routine
7.	Signing of MoU with Top Companies / Institutes		
	The Representing Management instructed IQAC coordinator, Heads of various Departments to sign MoUs with Institutes and Industries	IQAC coordinator Departmental Heads	Frequently
8.	Extension of service to society		
	The Principal instructed to extend the possible service to society during such pandemic situation	IQAC Coordinator	Routine



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9.	Faculty Performance Appraisal		
	The Principal instructed the IQAC Coordinator to follow up and complete the performance appraisal procedures.	IQAC Coordinator	Before June 2022
10.	Any other related matters, if any		
	The IQAC Coordinator revealed that, in continuation with Autonomous and NBA Procedures and follow-ups, IQAC meeting shall be conducted twice in a year from the Academic Year 2022-2023 onwards	IQAC Coordinator	2022-2023 onwards

IQAC Coordinator concluded the meeting by expressing gratitude towards all the members for their participation, valuable guidance and support.

Meeting Adjourned at 12.00 pm

S. Subhaashini
Coordinator - IQAC

[Signature]

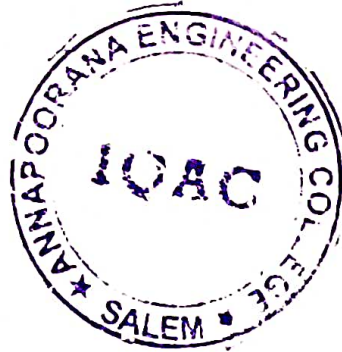
Principal

PRINCIPAL

ANNAPOORANA ENGINEERING COLLEGE
PERIYASEERAGAPADI (NH-47)
SALEM-636308

Copy to

1. Director-TKVTSSMEC Trust
2. All members of IQAC





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Action taken report for the IQAC meeting held on 17.05.2022

S.No	Action Plan	Action Taken
1.	Review of the actions taken report of the previous meeting	-
2.	Conduct of regular classes	The regular classes for the even semester 2021-22 were conducted as per schedule as per the academic calendar was adhered without much deviations.
3.	Quality Initiative Programmes and Activities	1. AQAR 2020-2021 was edited and submitted on 15.05.2022 2. Readiness for Autonomous & NBA Inspection 3. Academic & Administrative Audit for 2021-22 (Even Semester) was conducted.
4.	Preparedness for Autonomous and NBA Inspection	1. Autonomous Inspection Committee visited the college for a 3 days inspection from 10.06.2022 till 12.06.2022 and the inspection was successfully completed. UGC also send official communication for offering Autonomous status to the college for 5 years period from 2022-23 onwards. 2. NBA inspection dates were received and the dates are 12,13 & 14.08.2022
5.	Conduct of Seminars, FDPs and Guest lectures	Events were organized by various departments in association with IQAC (List of events organized is attached separately)
6.	Placement of the students	In-house Placement Trainings are given to students of all departments.
7.	Signing of MoUs with Top Companies / Institutes	Nil
8.	Extension of service to the society	Tree Plantation around the campus – Rortract Club
9.	Faculty Performance Appraisal	Self Appraisal forms are given to Teaching Faculty members and Non-teaching staff, got them filled and collected back with HOD's Signature by June end.
10.	Any other related matters, if any	It is approved and resolved that the IQAC Meetings shall be conducted twice in a year from 2022-2023 onwards.

S. Subhaak
Coordinator - IQAC



Principal

Annapoorana Engineering College,

NH-47, Sankari Main Road,
Periya Seeragapadi, Salem-636 3008.



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List of events conducted are as follows:

S.No	Dates	Title Of The Programme
1.	17.05.2022	Entrepreneurship Development by Automobile service
2.	18.05.2022	Workshop on MATLAB - A Modeling
3.	16.06.2022	Latest Innovations in Software Developments
4.	17.06.2022	How to plan for startups , legal and ethical steps

